ULTREX

Yealink W56 Guide

ULTREX

Button Functionality:

ULTREX

1: History

See history of inbound/outbound calls.

2: Volume

Adjust volume of phone.

3: Directional Buttons/OK button

Navigate the menu screen.

4: Line Button

Access 'line' functionality

5: Voicemail Button

Check Voicemail.

6: Transfer Button

Transfer a caller using extension.

7: Mute Button

Mute the microphone while on call.

ULTREX

Voicemail:

(1) Push the Voicemail button or dial *97.

    (Example: *97)

(2) Dial your extension, followed by #.

    (Example: *97 100#)

(3) Dial password. Default is 1234. Follow by #.

    (Example: *97 100# 1234#)

To change voicemail greeting, dial 5.

Transfer to Voicemail:

(1) Press the 'Transfer' button located next to the bottom-left of the screen.

(2) Dial '**' followed by the desired Extension.

    (Example: **100)

(3) Press the 'Transfer' button.

This will send the caller to the voicemail of the selected user. The original phone will be open again.

ULTREX

Standard Transfer:

(1) Press the 'Transfer' button.

(2) Dial desired Extension.

(3) Press the 'Transfer' button again.

This will ring the selected user. The original phone will be open again.

Transfer To Voicemail:

(1) Press the 'Transfer' button located next to the bottom-left of the screen.

(2) Dial '**' followed by the desired Extension.

   (Example: **100)

(3) Press the 'Transfer' button.

This will send the caller to the voicemail of the selected user. The original phone will be open again.